

Memorandum of Articulation Agreement

Department of Workforce Investment
And
Spencerian College
Louisville, Kentucky

The Department of Workforce Investment and Spencerian College hereby enter into this Articulation Agreement on this **11th day of June in the year 2007**. The Department of Workforce Investment and Spencerian College will work together to provide postsecondary opportunities for the Office of Career and Technical Education students at Spencerian College.

General Agreement

The parties to this agreement will offer the advanced courses designated in their written Programs of Study in the areas of Allied Health, Business Administration, and Office Administration. These courses of study will conform to the curriculum guidelines developed by the Joint Curriculum Committee.

Beth Smith – Department of Workforce Investment
Johns Marks – Department of Workforce Investment, Office of
Career & Technical Education
Jan Gordon – Spencerian College
Linda Blair – Spencerian College
Alice Phillips – Spencerian College

The parties further agree that the Programs of Study will encourage the integration of technical and academic content in meaningful, applied ways, and that, when possible, instructors of all courses will implement applied teaching techniques as appropriate to classroom content.

The parties agree that in order to receive advanced standing credit, all students who come under this agreement must enroll at Spencerian College within one year of graduation from a Department of Workforce Investment, Office of Career and Technical Education School, earn a B or better average in the course, and successfully complete the required entrance exam at Spencerian College. In addition, the student must have successfully completed one quarter at the campus before the advanced standing credit will appear on the college transcript.

The Articulation Agreement mirrors the course guidelines as set forth by the Commonwealth of Kentucky Department of Education under the “**General Curriculum Guidelines.**”

The courses that satisfy the requirements for advanced standing credit are:

Spencerian College:

176 Medical Terminology
172 Anatomy & Physiology
173 Anatomy & Physiology
101 Principles of Accounting
130 Keyboarding
115 Computer Spreadsheet Applications

“KY Tech” Courses:

AHS 120 Medical Terminology
HEA 110 Basic Anatomy & Physiology
HEA 110 Basic Anatomy & Physiology
ACT 101 Fundamentals of Accounting I
OST 100 Keyboarding
CIS100 Introduction to Computers &
CIS130 Microcomputer Applications

The parties further agree that Department of Workforce Investment personnel and Spencerian College personnel will maintain relationships that will permit continued development, refinement, and implementation of all components of the program, including evaluation, marketing, counseling, recruitment, and retention plans.

This agreement will take effect upon the affixing of signatures by each of the parties named below.

Duration of Review

This Memorandum of Agreement shall be effective from the date of affixing signatures and shall be renewed annually one year from the date of origination. It remains subject to such revisions as are mutually agreeable at the time of the annual review, but the duration of the agreement shall be considered continuous. Either party may terminate the agreement at the time of annual review provided the party has given written notice of intent to do so at least 90 days in advance.

In testimony thereof, witness the duly authorized signatures of the parties hereto:

Department of Workforce Investment

Beth Smith
Beth Smith
Commissioner

7-13-07
Date

John Marks
John Marks
Executive Director
Office of Career and Technical Education

7-13-2007
Date

Spencerian College

Jan Gordon
Jan Gordon
Executive Director

6-25-07
Date

Linda Blair
Linda Blair
Academic Dean

6-25-07
Date

Alice Phillips
Alice Phillips
Associate Dean of Student Services

6-25-07
Date